

LEADERSHIP UPDATE

Volume 10

A publication for Alberta's school administrators

Number 1



Adventures in Administration Resources

Sandra Anderson, ATA Librarian

Did you know that there is a wonderful library at the ATA that is chock full of great resources for administrators? If you did, have you ever used that library? If not, now is the time to start! We have awesome collections of resources and helpful library staff waiting to assist you.

Using your ATA library can be as fast and simple as sending an e-mail to library@ata.ab.ca. We will be happy to do research for you on any work-related topic you need. We can find articles, books, videos and websites to support your professional development needs.

If you have a bit of time, you can browse our collection through our library catalogue. Just visit <http://library.ata.ab.ca> and search through our holdings on hundreds of topics. Create your library account and we can begin shipping out library materials at *no cost to you*. That's right—we pay for the return shipping.

On the left-hand side of the screen on our library catalogue, you will see a link to Web



Resources. We link only to librarian-reviewed sites whose content you can trust. You can save hours of time searching on Google by using these great links.

Logging in to our website will provide you with access to two professional development databases that are full of great articles, the majority from peer-reviewed journals. Our professional library staff can search these databases for you and will often be able to e-mail you articles within 24 hours.

So are you ready to use your ATA library now? Call us at 1-800-232-7208 (780-447-9400 in Edmonton) or send an e-mail. We're looking forward to meeting you!

The man
who can
drive himself
further once
the effort
gets painful
is the one
who will win.

—Roger
Bannister

The screenshot shows the ATA Library website. At the top, there's a search bar and navigation links. Below that, there are several sections: 'Your ATA Library' with links to 'About your ATA Library', 'Using Your ATA Library', and 'Services bibliothécaires'; 'Great Links' with 'Web Resources' and 'Liste de sites internet en français'; 'Other Resources' with 'New Books and Videos' and 'Bibliographies'; and 'Library Help' which includes a login link, a 'How to: How to Create Your Library Account' link, and contact information for ATA Library Staff: phone 780-447-9400 (in Edmonton) or 1-800-232-7208 (elsewhere in Alberta) or email at library@ata.ab.ca. The page also features the ATA logo and the text 'The Alberta Teachers' Association'.





uLead 2013

The recent CAP 2013 Conference that took place in Banff in April was a very powerful learning experience both for Alberta's school leaders and for visitors who came from across Canada and around the world. One speaker who had a very significant impact on the delegates was Simon Breakspear. We are pleased to let you know that Simon will return to Alberta for this fall's uLead conference. uLead is one of Canada's premier professional learning experiences for school leaders (principals and assistant principals), central office personnel with an interest in leadership, superintendents and teacher leaders. Keynote presenters this year will include Simon Breakspear, Dr Robyn Jackson and Melissa Schlinger.

Simon Breakspear is a leading thinker on the future of learning and educational innovation. He has worked to incubate a dynamic community of emerging education

thinkers and doers working together to radically improve student learning across the Asia-Pacific region. He is an avid voice for EDUpreneurship, which represents an action-oriented and solution-focused philosophy of educational leadership that seeks to break free from "schooling as usual."

Dr Robyn Jackson is the author of nine books and counting, including *Never Work Harder Than Your Students* and the *Mastering the Principles of Great Teaching* series. Through her speaking and training, she inspires audiences worldwide to become master teachers, implement more rigorous instruction, support struggling students and provide effective instructional leadership.

Melissa Schlinger will speak about building resilience to improve academic engagement and performance. Melissa is a gifted presenter in this area and will discuss critical resiliency skills that affect student behaviour and performance to help participants understand the needs of the whole child and plan targeted support using research-based, proven strategies to build resiliency skills in the classroom.

This year's uLead conference will take place in Edmonton, at the Fantasyland Hotel, on October 21 and 22, with a postconference workshop day on Wednesday, October 23. Registration will open very soon at www.ulead.ca.



Leadership Essentials
FOR ADMINISTRATORS

NOVEMBER 18–19, 2013
HYATT REGENCY, CALGARY

This conference is open to administrators within the first two years of their appointment or administrators new to the province of Alberta. There is no registration fee.

**Please see
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for more
details.**



TEACHERS' CONVENTION SCHEDULE

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Central Alberta	Feb 20–21	Feb 5–6	Feb 4–5	Feb 9–10	Feb 8–9
North Central	Feb 6–7	Feb 5–6	Feb 4–5	Feb 9–10	Feb 8–9
Calgary City	Feb 13–14	Feb 12–13	Feb 11–12	Feb 16–17	Feb 15–16
Northeast	Feb 13–14	Feb 12–13	Feb 11–12	Feb 16–17	Feb 15–16
Palliser District	Feb 20–21	Feb 19–20	Feb 18–19	Feb 23–24	Feb 22–23
South Western Alberta	Feb 20–21	Feb 19–20	Feb 18–19	Feb 23–24	Feb 22–23
Southeastern Alberta	Feb 20–21	Feb 19–20	Feb 18–19	Feb 23–24	Feb 22–23
Greater Edmonton	Feb 27–28	Feb 26–27	Feb 25–26	Mar 2–3	Mar 1–2
Central East Alberta	Mar 6–7	Mar 5–6	Mar 3–4	Mar 9–10	Mar 8–9
Mighty Peace	Mar 6–7	Mar 5–6	Mar 3–4	Mar 9–10	Mar 8–9

2014							2015							2016							2017							2018										
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30	31																																					

[NOTE: Family Day, a provincial holiday, is scheduled for the third Monday in February.]

[Dates subject to change by Provincial Executive Council of the Alberta Teachers' Association.]

To find archived issues of *Leadership Update*, go to www.teachers.ab.ca and click on Other Publications (under Publications), then go to School Administrators.

Feedback is welcome. Please contact Konni deGoeij, associate coordinator, administrator assistance, Member Services, at konni.degoeij@ata.ab.ca.



ATA Specialist Council Conference Dates 2013/14

Alberta School Library Council

Date: April 11–13, 2014

Website: www.aslc.ca/

Career and Technology Studies

Date: April 10–12, 2014

Location: Radisson Hotel, Canmore

Website: <http://cts.teachers.ab.ca>

Le Conseil français

Date: October 24–26, 2013

Location: Hyatt Regency, Calgary

Theme: “Free Your Spirit”

Website: www.conseilfrancais.com

Council for School Leadership

Date: October 21–23, 2013

Location: Fantasyland Hotel,
Edmonton

Theme: “Visionary Leadership for
Today’s Learner”

Website: www.ulead.ca

Early Childhood Education Council

Date: November 7–9, 2013

Location: Delta Lodge, Kananaskis

Theme: “Play It ... Again!”

Website: <http://ecec.teachers.ab.ca>

Educational Technology Council

Date: March 14–16, 2014

Website: www.etcata.ca

English as a Second Language Council

Date: November 14–16, 2013

Location: Sheraton Hotel, Red Deer

Theme: “Every Child Every Day,
Realizing the Possibilities”

Website: www.esl2013.com

English Language Arts Council

Date: May 2–3, 2014

Location: Banff Centre, Banff

Theme: “Inspired!”

Website: <http://elacata.ca/elac-2014-conference>

Fine Arts Council

Date: October 25–26, 2013

Location: Sheraton Cavalier, Calgary

Theme: “Imagine, Inspire, Create”

Website: <http://fac.teachers.ab.ca>

First Nations, Métis and Inuit Education Council

Date: November 1–3, 2013

Location: Edmonton

Theme: Soaring with Knowledge

Website: <http://fnmiec.teachers.ab.ca>

Global, Environmental & Outdoor Education Council

Date: April 11–13, 2014

Website: www.geoec.org

Guidance Council

Date: November 14–16, 2013

Location: Banff Park Lodge, Banff

Theme: “Voices of Counselling
Unite: Framing the
Future”

Website: www.guidancecouncil.ca

Health and Physical Education Council

Date: May 1–3, 2014

Location: St Francis Xavier High
School, Edmonton

Theme: “POW! Power of Wellness”

Website: <http://hpec.ab.ca>

Mathematics Council

Date: October 17–19, 2013

Location: Edmonton Marriott at
River Cree Resort, Enoch

Theme: “Math Is???”

Website: www.mathteachers.ab.ca

Middle Years Council

Date: April 10–12, 2014

Website: <http://myc.teachers.ab.ca>

Outreach Education Council

Date: September 26–28, 2013

Location: Edmonton Marriott at
River Cree Resort, Enoch

Theme: “Success Outside the Box”

Website: www.outreachcouncil.ca

Religious and Moral Education Council

Date: October 25–27, 2013

Location: Fairmont Banff Springs
Hotel, Banff

Theme: “Debunking the 10 Great
Myths About Christianity”

Website: <http://rmec.teachers.ab.ca>

Science Council

Date: November 14–16, 2013

Location: Radisson Hotel, Edmonton

Website: <http://scienceconference.ca>

Second Languages and Intercultural Council

Date: October 25–26, 2013

Location: Radisson Hotel and
Conference Centre,
Canmore

Theme: “Connecting Globally
Through Language and
Culture”

Website: <http://sllic.teachers.ab.ca>

Social Studies Council

Date: October 17–19, 2013

Location: Jasper Park Lodge, Jasper

Theme: “People, Planet, Profit”

Website: <http://ssc.teachers.ab.ca>

Special Education Council

Date: October 17–19, 2013

Location: Delta Lodge, Kananaskis

Theme: “It’s a Jungle Out There,
Celebrating the Challenges
2013”

Website: <http://celebratethechallenges.ca>





The ATA Educational Trust

The ATA Educational Trust is a registered charitable organization closely affiliated with the Alberta Teachers' Association. Each year, the Trust offers bursaries and grants to Alberta teachers and educational researchers. Through its bursary program, the Trust encourages teachers to advance their knowledge and teaching skills by enrolling in courses of study. The Trust's grant program encourages teachers to attend specialist council conferences, and to develop resources or undertake research in education that will be of practical value to colleagues.

Since its inception in 1978, the Trust has received ongoing support from the ATA, many of its local associations, the Alberta Retired Teachers' Association, ATA specialist councils and private individuals. The Trust is managed by a board of seven trustees appointed by the Association.

Continuing Education Bursaries (\$600)

Through its bursary program, the Trust encourages teachers to advance their knowledge and teaching skills by taking courses. Bursaries are paid after the recipient has completed the course and submitted proof of the amount paid in tuition fees and proof that the course has been completed.

Each year, the Trust awards a number of bursaries to certificated

Alberta teachers wishing to take courses related to their teaching responsibilities. The name of each eligible person whose application has been received by the May 1 deadline is entered in a draw. All successful applicants are advised of the draw results by mail before the end of June. To qualify for a bursary, applicants must be planning to take a course in the upcoming summer or school year.

ATA Specialist Council Conference Grants (\$400)

Each year, the Trust awards a number of grants to help defray the costs associated with attending an ATA specialist council conference. Eligible expenses include registration, accommodation, fuel and food. Only expenses not covered by other grants will be considered for compensation.

To qualify for a grant, applicants must

- register or plan to register for an ATA specialist council conference,
- take full advantage of other sources of funding available,
- not be a conference organizer,
- not have received a Trust bursary or grant in the past three years, and
- have completed and submitted to the ATA Educational Trust by September 30 a Grant Application Form (PDF) (only one form will be accepted from any applicant).

In October, the names of all eligible applicants are entered into a draw and a set number of names are selected at random. School jurisdictions, ATA locals and specialist councils are notified of the results. The September 30 deadline is strictly applied. Faxed or e-mailed applications will not be accepted. Successful candidates will receive a claim form in October. Once they have attended the conference, they will need to submit the form along with original receipts for the expenses incurred.

Curriculum or Research Project Grants

Each year, the Trust awards a number of project grants of up to \$3,000 to help individuals or groups conduct research or develop practical classroom materials for Alberta teachers. The materials and resources produced through these grants are placed in the ATA library, where they can be borrowed by interested teachers.

Any individual or group involved in education and planning to undertake such a project during the next school year is eligible to apply. Submissions in the areas of special education, global and environmental education, languages, francophone education, Aboriginal education and early childhood education are of particular interest to the Trust. Grant applicants must mail a detailed proposal, on or

before May 1, 2013, that follows the submission guidelines and instructions. Faxed or e-mailed applications will not be accepted.

After reviewing the applications that meet the eligibility criteria, the Trust board selects those that, in its view, will be of the most practical benefit to teachers, parents or students in the province. The maximum that the board will allocate to a single project is \$3,000. All applicants are notified in June as to whether they were selected to receive a project grant. Successful candidates are asked to confirm in September that they have accepted the amount offered and that they are proceeding with the project. Successful applicants will be sent an advance cheque for a portion of the total amount granted. The remaining grant will be paid (up to a year later) after the recipient has completed the project and submitted the following items:

- A detailed statement of the expenses incurred, accompanied by receipts equalling or exceeding the total amount of the grant. (Expenses incurred before the grant was awarded are not eligible.)
- Two original copies of the final report or teaching resource that has been produced. These materials must acknowledge the financial support of the Trust, and projects must be completed by August 31 of the year following the award.

Further information about the Trust and its award programs is available from Gaylene Schreiber, ATA Trustee, at 780-447-9447 or 1-800-232-7208, ext 447, or gaylene.schreiber@ata.ab.ca. Or visit the ATA website at www.teachers.ab.ca (For Members > Grants, Awards and Scholarships > ATA Educational Trust).

Leadership Development Programs

Cognitive Coaching Foundations Series and Cognitive Coaching Advanced Seminar



These leadership development programs, sponsored by the Alberta Teachers' Association, provide participants with the knowledge and skills essential for a positive professional coaching relationship.

Cognitive coaching is a process that supports people in becoming self-directed with the cognitive capacity for developing excellence both independently and as members of a community. The Cognitive Coaching Series and the Advanced Seminar are registered programs of the Centre for Cognitive Coaching, in Denver, Colorado, cofounded by Art Costa and Bob Garmston.

Cognitive Coaching Foundations Series

This workshop series is open to all teachers and school and system administrators interested in peer coaching, mentorship, curriculum leadership, teacher supervision and school/system leadership development. Participants will receive a certificate on completion of this five-workshop series.

Schedule Participants are required to attend all six workshops below.

Each session takes place on Friday evening (7:00–9:30 PM) and all day Saturday (8:30 AM–3:30 PM).

2013	October 25–26	December 13–14		
2014	January 10–11	February 7–8	March 7–8	April 11–12

Location: Hilton Garden Inn Calgary Airport

Cost: \$500 plus GST for ATA members; \$1000 plus GST for nonmembers

Cognitive Coaching Advanced Seminar

These workshops are for participants who have completed the Cognitive Coaching Foundations Series who want to continue their learning. The Advanced Seminar provides the opportunity to enrich and extend foundational skills and increase understanding of effective coaching processes and applications in a variety of settings. Here are the advanced seminar outcomes:

- Increased understanding and skill with the basic Cognitive CoachingSM tools
- Automaticity with the Planning and Reflecting Conversations
- Understanding of deep structure and processes for coaching for cognitive shift
- Skill in using advanced paraphrases
- Understanding of the Calibrating Conversation, a conversation map for professional growth using an agreed upon document describing standards for performance, e.g. teaching standards, evaluation documents and rubrics

Schedule Participants are required to attend both workshops below.

Each session takes place on Friday evening (7:00–9:30 PM) and all day Saturday (8:30 AM–3:30 PM).

2013	November 1–2
2014	January 17–18

Location: Barnett House, 11010 142 Street, Edmonton, Alberta

Cost: \$250 plus GST for ATA members; \$500 plus GST for nonmembers

Facilitator

John Clarke is a registered training associate and board member of the Centre for Cognitive Coaching. John is a former Alberta teacher, counsellor and school principal. In addition to providing Cognitive Coaching programs, he works with schools and school jurisdictions across the province and internationally to promote the development of excellent teaching practice, positive school culture, student self-esteem and change management.

Registration deadline is October 4, 2013

Registration cost includes workshop materials and meals (breakfast, lunch and refreshment breaks). Register at www.teachers.ab.ca. For more information, please e-mail mark.yurick@ata.ab.ca.



Leadership Essentials

FOR ADMINISTRATORS

November 18–19, 2013
Hyatt Regency, Calgary

Open to administrators who are in the first two years of their appointment or administrators new to the province of Alberta. There is no registration fee. Space is limited; apply early. Online registration is available at www.teachers.ab.ca. Grant-in-aid for Association members is available (as per Association guidelines).

Keynote Speakers

Richard Gerver—

A Journey of Transformation—Grangeton School

Dr Phil McRae—The Radical Future of Leadership in Education—School Leadership in a Season of Great Uncertainty: Achieving a Fine Balance

Network with colleagues and learn about

Fostering Effective Relations • Embodying Visionary Leadership • Leading a Learning Community • Providing Instructional Leadership • Developing and Facilitating Leadership • Managing School Operations and Resources
• Understanding and Responding to Larger Societal Context

Breakout Sessions

- Getting on the Same Page: Discipline Strategies • Leading and Managing a School Effectively
- Understanding Alberta's First Nations, Métis and Inuit People • The Role of the School Administrator in Fostering an Inclusive Learning Community • Top Ten Sections of the *School Act* • Technology Traps and Treasures • Dealing with Difficult People and Difficult Issues • Interpreting and Understanding Collective Agreements • *Teacher Growth, Supervision and Evaluation Policy 2.1.5* (including Practice Review)
- Effective Practices in Teacher Supervision and Evaluation • Dealing with Bullying (including Cyberbullying)
- The Principal and Investigations: To Do or Not to Do • Working with Sexual Minorities in Schools: What School Administrators Need to Know • Learning Coaches—Support for the Inclusive Classroom
- The Alberta Professional Practice Competencies for School Leaders, the School Leadership Framework, and Administrator Professional Growth • Support for Administrators of French Immersion Programs

For further information, please contact Karin Champion at Barnett House at 780-447-9435 (local calls) or 1-800-232-7208 (toll free in Alberta) or visit the ATA's website at www.teachers.ab.ca.



This conference is organized with the Council on School Administration of the Alberta Teachers' Association.



The Alberta Teachers' Association

