**Alberta Advisory Committee for Educational Studies (AACES)**

Application for Grant

**Title of Study**

*Click here to enter title.*

**Principal Investigator (Applicant)\***

*Click here to enter name.*

Position: *Click here to enter position.* Department: *Click here to enter department.*

Institution: *Click here to enter institution.* Telephone: *Click here to enter telephone.*

**Co-investigator(s)**

*Click here to enter name.*

Position: *Click here to enter name.* Department: *Click here to enter name.*

Institution: *Click here to enter name.* Telephone: *Click here to enter name.*

Proposed Starting Date: *Click here to enter a date.* Completion Date: *Click here to enter a date.*

Amount Requested: *Click here to enter amount.*

Attachments:

[ ] Personal Data Form

[ ] Abstract Page (approximately 250 words)

[ ] Project Proposal (1500–2500 words) Appendices may be attached.

[ ] Dissemination Plans

[ ] Budget Proposal

[ ] Ethics Review Committee Submission or Ethics Review Committee Approval Report

Signature of Principal Investigator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: *Click here to enter a date.*

\*Please note that graduate students in a Masters Degree Program or Doctoral Degree Program may not be the principal investigator on an AACES project where the funded research involves the subject matter of their thesis or dissertation notwithstanding that they may otherwise qualify for an AACES grant. However, graduate students involved in a research project in which they are not the principal investigator may use the results of that research for their degree program with the approval of the principal investigator.

**SPECIAL NOTES:**

Proposals that do not follow the prescribed format and are not received by the deadline will not be considered by the grants committee.

**Personal Data Form**

Name: *Click here to enter name.*

Address:

*Click here to enter complete mailing address.*

Degrees

| Degree | Course | University | Year |
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Experience: (academic and research)

| Dates | Position | Department | Institution |
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Current Research: (outline briefly)

*Click here to enter research.*

List previous research supported by grants and funding agencies during the past three years.

*Click here to enter text.*

Publications: (details of the past three years.)

*Click here to enter text.*

**Abstract**

Approximately 250 words

Proposed starting date: *Click here to enter a date.* Completion date: *Click here to enter a date.*

*Click here to enter text.*

**Proposal/Description of Project**

Outline –– Approximately 1500–2500 words in total

**The content of the proposal will vary considerably with the nature and complexity of the project.**

**The following format should be followed, recognizing modifications may be necessary to accommodate different research methodologies:**

1. Title:

*Click here to enter text.*

2. Project Description:

(a) Statement of the problem or the phenomenon to be explored.

*Click here to enter text.*

(b) Hypotheses to be addressed or the research questions to be answered.

*Click here to enter text.*

(c) A literature review of the academic research related to the topic.

*Click here to enter text.*

(d) Research design and methodology––Describe the procedure in detail, listing the steps to be followed. Where pertinent, include information on the following.

*Click here to enter text.*

(i) The methodology to be utilized; phenomenology, action research, case study, grounded theory etc.

*Click here to enter text.*

(ii) Sampling/selection procedures in determining the research participants if used, and/or the type of data to be collected. For research participants include the nature of sample(s)––experimental and control groups, if any. Indicate their numbers, origin, composition, purpose, use, etc.

*Click here to enter text.*

(iii) Describe the methods for gathering data

*Click here to enter text.*

––eg, provide details of questionnaires (to be developed or otherwise available), tests, interviews, arts-based work, etc. Provide copies of instruments that have not been published.

*Click here to enter text.*

(iv) Describe the study’s procedure, that is how the study is to be conducted. When appropriate include a description of the number and types of tasks that the subjects will be asked to complete; types of behaviours to be observed; number of sessions required; length of each session; nature of the directions given to subjects; etc.

*Click here to enter text.*

(v) Analyses––Explain how results are to be tested or assessed: quantitative, qualitative, or hybrid. This might include for quantitative analysis, the name and purpose of statistical tests to be used and/or strategy for analyzing descriptive data, and for qualitative analysis, various levels of coding for themes, or other methods of analysis dependent on research methodology (i.e., interpretive research, arts-based research, narrative studies).

*Click here to enter text.*

(vi) Explain the educational relevance of the research to the area(s) to which it will relate: curriculum, pedagogy, administration, leadership, etc.

*Click here to enter text.*

(e) Unique characteristics of the study for example, but not restricted to, the pool of participants, research methodology, the phenomenon being researched, etc.

*Click here to enter text.*

(f) Setting(s) or location(s) of the project––indicate any special facilities to be utilized.

*Click here to enter text.*

(g) State the ethics approvals, which must be attained prior to the research commencing as well, in a few sentences, any major challenges in this regard.

*Click here to enter text.*

(h) Provide specific information regarding the use of graduate students as research assistants in your research: the number, qualifications, expected duties (be very specific i.e., coding, statistical analysis, transcription, attending on-site visits and their tasks while on site, etc.), and their collaboration and participation in publications and conferences.

*Click here to enter text.*

**Dissemination Plans**

*Click here to enter text.*

**Budget**

(a) If this research is being supported by other grants, list supporting agencies and amounts.

(b) Funds required:

|  |  |  |
| --- | --- | --- |
| Please provide expense details | Requested from AACES | Estimated University/ School Board Contribution |
| A. Personnel (Research Assistants, Technical Support, etc)  | $  | $  |
| B. Supplies (list) | $  | $  |
| C. Secretarial | $  | $  |
| D. Others (list) | $  | $  |
| TOTALS | $  | $ |

**E-mail to:**

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